

MAHARASHTRA STATE COUNCIL OF EXAMINATION, PUNE
OBJECTIVE QUESTION
PROVISIONAL ANSWER KEY GCC - TBC JULY 2026 EXAM BATCH - 201

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
1	Capacity of dvd is _____	700 Mb	4.7 Gb	10 Gb	None Of Above	B
2	Caps Lock on means-	All text capital	All text small	Only first character capital	Only first character small	A
3	CD & ----- disk are example of optical disk	Floppy	Hard Disk	Pen Drive	DVD	D
4	CD stands for _____	Circular Disk	Compact Drive	Circular Drive	Compact Disc	D
5	Characteristic of artificial intelligence _____	Can Think	Take Decisions	Both A And B	None Of Above	C
6	_____ is containing of Rows and Columns.	Text Box	Rectangle	Borders	Table	D
7	_____ option cancels previous action in msword.	copy	paste	Formatting	undo	D
8	_____ Bar is displayed in the bottom side of Microsoft word application window	Title Bar	Status Bar	Scroll Bar	Format Bar	B
9	_____ command is present in home tab	sort	page number	margin	orientation	A
10	_____ is the default number of lines to drop for drop cap.	3	10	15	20	A
11	_____ Function converts the number into nearest integer.	if()	Min()	Round()	int()	D
12	_____ Function makes the number in the brackets round to the number upto specific digits.	= IF()	= Max()	= Round()	= Ceiling()	C
13	_____ Function makes the text given in the brackets converted into capital cases and inserted in the cell	Lower()	Capital()	Upper()	Case()	C

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
14	_____ Function makes the text given in the brackets converted into small cases and inserted in the cell	Upper()	Capital()	Lower()	Case()	C
15	_____ Functions converts the number into nearest integer.	=Int()	=If()	=Max()	=Round()	A
16	Fill Color is under _____ Tab in PowerPoint	Home	Insert	Design	Review	A
17	Fly from left Bottom is _____ effect.	Animation	Action	Background	None of the above	A
18	Fly in is a _____ effect in PowerPoint.	Action	Animation	Background	None of these	B
19	Fly through is a _____ effect in PowerPoint.	Animation	Action	Background	Slide	A
20	Following slides are present in PowerPoint.	Title	Blank	Two content	All of these	D
21	_____ is Search Engine.	World Wide Web	HTTP	HTML	Gopher	D
22	_____ key is used to see all the list of Internet Addresses.	F1	F2	F3	F4	D
23	_____ Option is used to store incomplete or temporary message in E-Mail.	Draft	Inbox	Sent Box	None of above	A
24	_____ is a worldwide system of network.	LAN	Internet	Bluetooth	Infrared	B
25	_____ Is an application software.	Internet Explorer	Interpreter	Complier	Hyperlink	A